

MINUTES OF THE ST. JOSEPH PASTORAL COUNCIL  
August 20, 2020 6:00 pm. .

Members in Attendance:

	Father Hennes	715-341-1617
2021	Laurie Schroeder (Pres)	715-345-0939
2021	Ellen Miskowski (VP)	715-498-6134
2021	Lorie Liss	715-630-4809
2022	Lynn Meyer	715-341-7104
2022	Theron Nash	715-310-0293
2022	Dave Osier	715-544-0674
2021	Kris Strigel	715-341-8060
2022	Pat Wenzl	715-344-3906

Absent/Excused Members:

2021	Michael Hess	715-344-9906
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Opening Prayer: Laurie provided prayer.

APPROVAL OF MINUTES:

\*June's minutes were approved - motion made & seconded.

RECOGNITION OF OUTGOING MEMBERS:

\*Retiring members Brian Formella, Sue Pfiffner and Troy Tepp were recognized for their years of service. Brian stayed on for the rest of the meeting.

WELCOME OF NEW MEMBERS:

\*Council welcomed new members Lynn Meyer, Theron Nash, Dave Osier and Pat Wenzl. Each provided information about themselves and their history with the parish.

\*General information was provided to new members explaining some of the procedures of the Council such as binders, mailbox, minutes, agenda, meeting confidentiality, committee contacts, etc.

Binders/Minutes:

\*Currently the binders that each member has can be rather large and cumbersome. The binder will be reviewed and items that are not used regularly removed. A master copy of all documents will be kept in the Council mailbox or somewhere that it is easily accessible. Members' binders will only contain pages that are used often (ex: minutes, agendas, thank you list, etc.) and therefore it will be more manageable. Laurie will work on this. Members are asked to bring their binders to the next meeting.

Committee Assignments:

\*The process was explained again and the various contacts for the different groups were reviewed. New members agreed to cover committees as needed: Pat/Buildings & Grounds, Lynn/Religious Ed, Call to Justice/Theron.

Thank You Month Assignments:

\*This will be reviewed and discussed more next month.

## OLD BUSINESS:

### Mass and Live Streaming:

\*Father reports that there were some issues with technology but most of the bugs have been worked out with the system. Multiple things need to take place for the streaming to happen with Father doing the set-up every weekend. Currently there are 75-125 hits to the parish website and YouTube weekly which includes people from outside the parish as well as members. The use of Flocknote was discussed as a text messaging/email tool. Faith Formation/CCD/Religious Ed are checking into using this and it will be moved on to the parish if it works well.

### Safety Plan Update – Troy:

\*The document has been completed and approved. It was designed for parish emergency and preparedness. Copies will be kept in Council members' binders, in the office and in the sacristy. An electronic copy will be maintained on the parish's Google account to allow for easy access and updating. No formal training will be done but it will be covered verbally with groups such as parish staff, picnic chairs, ushers (Sacred Worship will coordinate) and others as needed. Council will review the documents annually and update as needed. More plans will be discussed at next month's meeting.

### PCS Rep:

\*Father has not had a chance to contact candidates yet. An update will be provided at next month's meeting.

### Buildings & Grounds Update:

\*Items completed or being worked on, replacement of basement door, stairwell down to landing/basement, repair of church lights/wiring, bell tower louvres, and valve for new bell.

### Jefferson School Parking:

\*An additional fifteen spots of the parking lot have been dedicated for school use. The contract with the school was updated with Brian's assistance.

## NEW BUSINESS

### Bell for Bell Tower – Father Lyle Memorial:

\*Father Lyle's memorial has been established part of which will add a third bell to the tower. Joanne Kronebusch is doing most of the legwork for the project. Memorial money will be used to pay for this and money from Father Lyle's estate.

### Binders:

\*Laurie had explained these earlier in meeting. Minutes/agenda are kept three years. Most tenured members agree that they do not use most of the binder contents often. Everyone was asked to bring their binders to the next meeting. The binders will be updated to hold items that are used regularly making it more streamlined for members. Master copies will be kept in the meeting room, the office, possibly online and other locations as needed.

### Meeting Schedule:

\*Currently the Council meets the third Thursday of the month. A change in this schedule was discussed.

### Footprint Committee:

\*This committee was put on hold due to COVID and the need to focus on the other needs of the parish to get things up and running again. Father would like to see the meeting plans start up again. This group would review topics such as space use and the needs of the parish among other topics. It was

agreed that the notes from the Listening Sessions be located and reviewed. Father would like the committee to consist of two members each from Parish Council, Finance Council, Buildings & Grounds and the Vision Committee from a few years ago. Lorie and Kris agreed to be the representatives for this Council. Pat mentioned that the Vatican recently published instructions entitled *Parish Reform and Diocesan Restructuring*. Father has already been reviewing these and will bring a copy to the next meeting if he feels it will be useful to the group.

Christmas Baskets:

\*It was explained to new members that Council generally donates to the holiday basket drive. Members who are willing to give can contribute. This will be discussed further at the next meeting.

Other New Business:

Various topics were brought up and were discussed. Most are listed below:

\*An update of the directory was suggested as the last one was done in 2015. This will be considered after COVID issues are resolved. A subcommittee will need to be formed.

\*Mission plans for March 2021 may lead to cancellation of the event due to COVID. The decision is pending but today would be the last day to cancel the planned speaker. The possibility of rolling the event over if it is not held is being discussed but speaker would have to agree to this.

\*Confirmation will be held November 1<sup>st</sup> St. Stephens. Bishop will not attend.

\*The idea of the parish doing something regarding the upcoming election was discussed. While the Church cannot express approval of one candidate over another, it can encourage members to remember to vote on election day. This can be done in the bulletin or online. Also, the Diocese has some guidelines for Catholic voters. As a reminder, this will need to be done soon to reach the many who are voting by absentee ballot before they send in their forms.

COMMUNICATIONS/THANKS YOU NOTES: Aug, Sept. Oct.

\*These will be reviewed at next month's meeting.

COMMITTEE REPORTS

Religious Education Report (Sue):

Parish Family Life Committee (Mary):

Buildings & Grounds (Troy):

Parish Education (Mike):

Call to Justice Committee (Brian):

Sacred Worship Committee (Ellen):

Communication Committee (Kris):

Pacelli Catholic Schools (PCS) (Laurie):

NEXT MEETING:

Date: Thursday, September 17 at 6:00 pm.

Volunteer for prayer: ???

Thank You List – These will be emailed to members to review & discussed at next meeting.

Agenda items: Mass update – how are things going, thank you list, PCS rep, procedures for Safety Plan finalized, bell for tower, binder update, Footprint Committee.

MEMBERS IN DISTRESS – General discussion took place. COVID-19 safety for students and teachers was included.

CLOSING PRAYER AND ADJOURN:

\*Memorare to St. Joseph from prayer cards Father provided. Meeting adjourned at approximately 7:40 pm.

Annual Agenda Items: New Members (Feb/March), Thank You List (December); Lenten Book for Parishioners (Jan/Feb), Rel. Ed. Staff Report, Picnic Basket (April); Tithing, (May), Christmas Basket (September)..

Secretary: Mary Stroik